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YOUR GUIDE FOR:

Fanvil V66 Pro

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Fanvil V66 Pro Quick Start Guide

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IP Phone Quick Start Guide Series

This guide provides quick-start instructions for the **Fanvil V66 Pro**, including setup, Wi-Fi, voicemail and everyday calling features. Device controls and menus are based on the supplied V66 Pro instructions.

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1. Getting to Know Your Phone

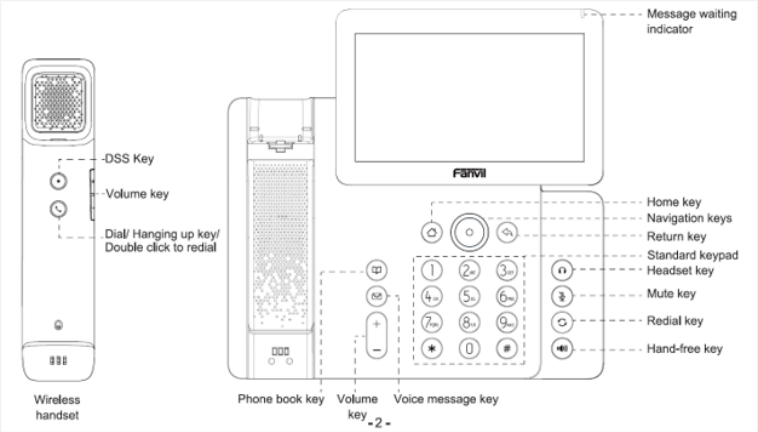


Figure 1. Fanvil V66 Pro phone and button layout from the supplied guide.

2. Guided Setup

Assemble your phone

Slot the stand into the back of the phone, as shown below.

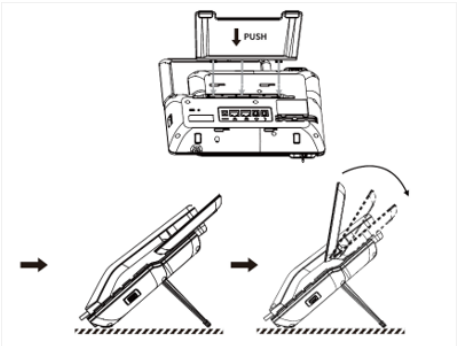


Figure 2. Attach the phone stand.

Connect cables and optional items

Follow the connection diagram for the phone's network, power and accessory options.

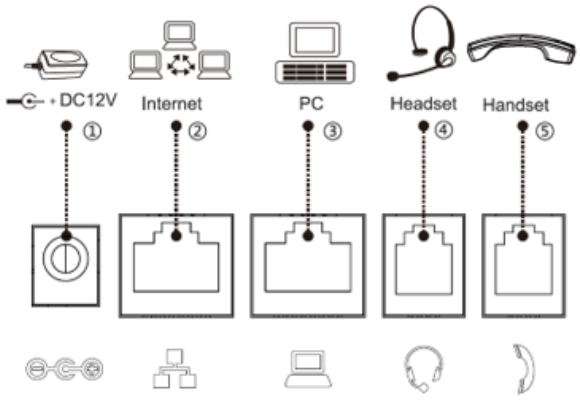


Figure 3. Connection options for the V66 Pro.

Wireless handset note: The source states that the phone comes with a **wireless Bluetooth handset**, but may also work with a wired handset sold separately.

Once plugged into power and connected to a network, the phone should automatically download its configuration files and become usable. Voicemail initially has a default greeting.

Establish a Wi-Fi connection

1. Tap the **Menu** soft key.
2. Tap **Basic**.
3. Open **Bluetooth & Wi-Fi**.
4. Tap **WLAN**.
5. Use the drop-down menu to select **Enabled**, and tap **OK**.
6. Allow the phone to scan for Wi-Fi networks; once the scan finishes, tap **Enter**.
7. Select your network, then tap **Link**.
8. Enter the Wi-Fi password and tap **OK**.

Network performance note: When a computer is connected to the Internet through the desk phone, the source recommends using Ethernet between the desk phone and router. For high latency on a computer using a Wi-Fi-connected phone, contact support about the phone's full-duplex settings and have the computer's **Link Speed** ready.

Find Link Speed on Windows: Open **Settings** → **Network Settings**, choose the active network adapter, and locate **Link Speed** (for example 100 or 1000 Mbps).

3. Voicemail Box Setup

Record your personal voicemail greeting

1. Press **Messages**.
2. Enter the PIN provided by your administrator, followed by **#**.
3. Select **3** for personal options.
4. Select **1** to record your greeting.
5. Follow the voice prompts to record and check the greeting.

Change your voicemail PIN

1. Press **Messages**.
2. Enter your administrator-provided PIN, followed by **#**.
3. Select **3** for personal options.
4. Select **2** to change your PIN.
5. Enter your new PIN when prompted and press **#** when done.

4. Commonly Used Features

Place outgoing calls

When the phone is idle:

1. Pick up the handset or press **Speakerphone**.
2. At the dial tone, dial an extension or telephone number.

Using a headset:

1. Press **Headset** to activate headset mode.
2. Dial an extension or telephone number.

During an existing call:

1. Tap **Hold**.
2. Tap **More**, then **New Call**.
3. Dial an extension or telephone number.
4. Tap **Resume** to return to the original call.

Answer an incoming call

- **Handset:** Pick up the handset.
- **Headset:** When connected, press **Headset**.
- **Speakerphone:** Press **Speakerphone**.

Reject an incoming call

Tap **Reject** to send the caller directly to voicemail.

End a call

- **Handset:** Hang up.
- **Headset:** Press **Headset**.
- **Speakerphone:** Press **Speakerphone**.

Hold and resume

- To place an active call on hold, tap **Hold**.
- To retrieve the held call, tap **Resume**.

Mute and unmute

1. Press **Mute** during a call to mute your microphone.
2. Press **Mute** again to unmute.

Transfer a call

Cold transfer — as specified in the source:

1. During an active call, tap **Xfer**.
2. Enter the destination number and tap **Dial**.
3. **While the destination is ringing**, tap **Xfer** again.

Warm transfer:

1. During an active call, tap **Xfer**.
2. Enter the destination number and tap **Dial**.
3. After the second party answers and you have announced the call, tap **Xfer**.

Note: The supplied cold-transfer instructions initiate ringing before completing the transfer. Confirm blind-transfer behavior against your deployed phone and account configuration if that is the desired outcome.

Call waiting

When another call arrives during an active call, you will hear a beep.

- **Answer the second call:** Tap **Answer**. The first call is held automatically. After the second call ends, tap **Resume** to return to the first.
- **Reject the second call:** Tap **Reject** to send the second caller to voicemail.

Adjust volume

- **During a call:** Use the **+** and **-** buttons to change call volume.

- **While idle:** Use **+** or **-** to change ringer volume.

Speakerphone

- **When idle:** Press **Speakerphone** for a dial tone, then dial.
- **During a handset/headset call:** Press **Speakerphone** to continue on speaker.
- **During an active speakerphone call:** Press **Speakerphone** to hang up.

Forward calls

1. Tap **Menu**.
2. Tap the **Features** menu.
3. **Call Forward** should already be selected; tap **OK**.
4. Select the type of call forwarding you want to configure.
5. Use the drop-down menu to **enable** that forwarding type.
6. Tap **Forward to**, enter the destination telephone number, then tap **OK**.

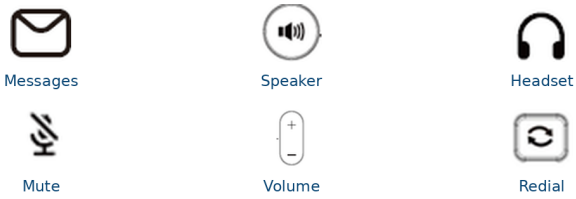
Redial

- Press **Redial** while idle to dial the last number called.
- Alternatively, tap **CallLog**, use the up/down arrows to select an entry, and tap **Dial**.

5. Quick Reference

Action	Fanvil V66 Pro control
Place / answer handset call	Lift handset
Speakerphone call	**Speakerphone**
Headset call	**Headset**
Reject incoming call	**Reject**
Start second call	**Hold** → **More** → **New Call**
Hold / resume	**Hold** / **Resume**
Mute / unmute	Toggle **Mute**
Cold transfer (source)	**Xfer** → number → **Dial** → **Xfer** while ringing
Warm transfer	**Xfer** → number → **Dial** → announce → **Xfer**
Wi-Fi	**Menu** → **Basic** → **Bluetooth & Wi-Fi** → **WLAN**
Call forwarding	**Menu** → **Features** → **Call Forward**
Redial last number	Press **Redial** while idle
Call log redial	**CallLog** → select entry → **Dial**

Fanvil V66 Pro button symbols



Button symbols reproduced from the supplied Fanvil V66 Pro instructions. Menus and available features may vary by firmware and service configuration.

Need assistance?

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